



St. Stephen's School
and Children's Centre
Learning for life

St Stephen's Prevent Duty Risk Assessment/Action Plan 2018

<u>No</u> -	<u>Prevent Vulnerability/Risk Area</u>	<u>Action taken/already in place to mitigate/address risk</u>	<u>Action Plan</u>	<u>By Who</u> <u>By When</u>
1	<p><u>LEADERSHIP</u></p> <p>Do the following people have a good understanding of their own and institutional responsibilities in relation to the "Prevent Duty"?</p> <p><input type="checkbox"/> SLT <input type="checkbox"/> Safeguarding team</p>	<p>External Safeguarding training from Newham Prevent Team including information on Channel and Prevent. (April 2018)</p> <p>NCALT online Prevent Course (SLT) (October 2015- July 2017)</p>	<p>Share information with staff.</p> <p>Staff who are absent for face to face training to complete online training at a future date (May 2018)</p>	
	<p><input type="checkbox"/> Staff <input type="checkbox"/> Pupils <input type="checkbox"/> Board of Governors</p>	<p>Governors training on Prevent 23rd April with federation</p> <p>Home Office training for new staff members who have not had face to face</p>	<p>Governors training on Prevent 26th November</p> <p>Pupils and Staff receive Online safety training -</p>	

		training - from Sept 2017	29/1/18.	
2	<p><u>Partnership</u></p> <p>Does the institution have an identified single point of contact (SPOC) in relation to Prevent?</p> <p>Does the institution engage with the BIS Regional Prevent Coordinator, Local Authority Police Prevent Leads and engage with local Prevent Boards/Steering Groups at Strategic and Operational level?</p>	<p>Who is the SPOC or safe-guarding lead?</p> <p>Adam Bennett - Head of Safeguarding would be the first port of call for any prevent concerns or any other DSL in his absence.</p> <p>Local authority prevent co-ordinator has met with Staff and delivered training. (April 2018)</p>	<p>Governing body prevent training - invite to attend April 2018.</p> <p>Any future plans to engage in Prevent related discussions with partners and stakeholders.</p> <p>Organise workshops for Years 5 and 6 that PREVENT will lead.</p>	
3	<p><u>Staff Training</u></p> <p>Do all leaders and teachers have sufficient knowledge and confidence to:</p> <p>1) exemplify British Values in their management, teaching and through general behaviours in the institution</p> <p>2) understand the factors that make people vulnerable to being drawn into terrorism and to challenge extremist ideas which are used by terrorist groups and can purport to legitimise terrorism</p>	<p>1) BV in the curriculum and assembly rota.</p> <p>2) Prevent training for all staff or online prevent certified course.</p>	<p>Have BV co-ordinator</p> <p>Whole staff prevent training.</p>	

	3) have sufficient training to be able to recognise this vulnerability and be aware of what action to take in response			
4	<p><u>Welfare, pastoral and Chaplaincy support</u></p> <p>1) Are there adequate arrangements and resources in place provide pastoral care and support as required by the institution?</p> <p>2) Does the institution have chaplaincy provision or is this support signposted locally or brought in?</p> <p>3) Are their adequate monitoring arrangements to ensure that this support is effective and supports the institutions welfare and equality policies?</p> <p>4) Does the chaplaincy support reflect the student demographic and need?</p>	<p>1) See existing safeguarding procedures including well-being books and Safeguard.</p> <p>2) On site learning mentors (3) and family support workers (3) are available as necessary.</p> <p>3) Regular well-being meetings between safeguarding team</p>	Prevent Training for Learning Mentors and Family Support Workers.	
5	<p><u>Speakers and Events</u></p> <p>Is there an effective policy/framework for managing speaker requests?</p> <p>Is it well communicated to staff/students and complied with?</p> <p>Is there a policy/framework for managing on campus events i.e. charity events?</p>	<p>The Head Teacher would approve each speaker on an individual basis.</p> <p>Yes</p> <p>All events are action planned and risk assessed thoroughly.</p>		
6	<p><u>Safety Online</u></p> <p>1) Does the institution have a policy relating</p>	'Acceptable Use Policy', 'USB Policy' and	Pupils receive Online safety training.	

	<p>to the use of IT and does it contain a specific reference and inclusion of the Prevent Duty?</p> <p>2) Does the institution employ filtering/firewall systems to prevent staff/students/visitors from accessing extremist websites and material?</p> <p>3) Does this also include the use of using their own devices via Wi-Fi?</p> <p>4) Does the system alert to serious and/or repeated breaches or attempted breaches of the policy?</p> <p>5) Is there a policy in place for students and staff using IT equipment to research terrorism and counter terrorism in the course of their learning?</p>	<p>LGFL, which includes filtering and firewall systems (covering Wifi) that prevent access to extremist websites and materials. This is one of the requirements of the Prevent Duty.</p>	<p>Staff acceptable use policy updated January 2018</p>	
7	<p><u>Prayer and Faith Facilities</u></p> <p>1) Does the institution have prayer facilities?</p> <p>2) Are there good governance and management procedures in place in respect of activities and space in these facilities?</p>	<p>N/A</p>		
8	<p><u>Site Security</u></p> <p>1) Are there effective arrangements in place to manage access to the site by visitors</p>	<p>Yes</p>		

	<p>and non-students/staff?</p> <p>2) Is there a policy regarding the wearing of ID on campus? Is it enforced?</p> <p>3) Are dangerous substances kept and stored on site?</p> <p>4) Is there a policy in place to manage the storage, transport, handling and audit of such substances?</p> <p>5) Is there a policy covering the distribution (including electronic) of leaflets or other publicising material?</p> <p>6) Does the institution intervene where off Site activities are identified or are likely to impact upon staff and/or students i.e. leafleting, protest etc.?</p> <p>7) Is there a policy which covers letting of premises?</p>	<p>Safeguarding Policy and Lanyards</p> <p>Cleaning products etc are all locked away.</p> <p>COSSH (Hazardous substances protection policy)</p> <p>The leadership team will approve all leafleting activities on an individual basis. All of the leadership team have received prevent training.</p> <p>N/A</p> <p>N/A</p>		
9	<p>Safeguarding</p> <p>1) Is protection against the risk of radicalisation and extremism included within Safeguarding and other relevant policies?</p> <p>2) Do Safeguarding and welfare staff receive</p>	<p>Yes</p> <p>Yes</p>		

	<p>additional and ongoing training to enable the effective understanding and handling of referrals relating to radicalisation and extremism?</p> <p>3) Does the institution utilise Channel as a support mechanism in cases of radicalisation and extremism?</p>	As appropriate		
10	<p><u>Communications</u></p> <p>1) Is the institution Prevent Lead and their role widely known across the institution?</p> <p>2) Are staff and students made aware of the Prevent Duty, current risks and appropriate activities in this area?</p> <p>3) Are there information sharing protocols in place to facilitate information sharing with Prevent partners?</p>	<p>Yes</p> <p>Yes</p> <p>Head of safeguarding would refer to social care/prevent where appropriate</p>	Whole staff training	
11	<p><u>Incident Management</u></p> <p>1) Does the institution have a critical incident management plan which is capable of dealing terrorist related issues?</p>	Critical incident team		

	<p>2) Is a suitably trained and informed person identified to lead on the response to such an incident?</p> <p>3) Does the Communications/Media dep't understand the nature of such an incident and the response that may be required?</p> <p>4) Does the institution have effective arrangements in place to identify and respond to tensions on or off campus which might impact upon staff, student and/or public safety?</p> <p>5) Are effective arrangements in place to ensure that staff and students are appraised of tensions and provide advice where appropriate?</p>	<p>Head Teacher</p> <p>Local Authority media department and all members of the critical incident team have been safeguarding trained.</p> <p>N/A</p> <p>As appropriate</p>		
12	<p><u>Subcontracted Provision</u></p> <p>1) Does awareness training extend to sub-contracted provision?</p>	<p>All agency or supply teachers are given a welcome pack with safeguarding information including what to do with any prevent concerns.</p>		

13	<p><u>Freedom of Expression</u></p> <p>1) Does the institution have a Freedom of Speech/Expression policy?</p> <p>2) Does this policy recognise and incorporate the risks associated with radicalisation and extremism?</p> <p>3) Is the need to protect vulnerable individuals covered within this policy?</p>	<p>WE CARE - First E stands of expression, something encouraged from our pupils.</p> <p>We promote respect and tolerance of all cultures, religions and faiths.</p> <p>Safeguarding policy</p>		
14	<p><u>Are there Whistleblowing and Complaints Policies?</u></p>	Yes	On website	